

CALL FOR ENVIRONMENTAL CONSERVATION ORGANIZATION.

PROCUREMENT POLICY.

Call For Environmental Conservation Organization (CFEC) is committed to ensuring transparency, accountability, and efficiency in our procurement processes. This procurement policy sets out the guidelines and principles that govern the organization's procurement activities. CFEC procurement process aims to secure goods, services, and works of the highest quality at competitive prices, while adhering to ethical and sustainable practices. We seek to foster effective vendor management, promote diversity and inclusion, and support local economies wherever possible. The procurement process shall be managed by designated procurement personnel or department, ensuring compliance with all applicable laws, regulations, and internal policies, responsibilities, and accountabilities will be established to facilitate efficient procurement operations. CFEC expects all involved parties, including employees, vendors, contractors, and suppliers, to adhere to ethical standards and act with integrity throughout the procurement process. Transparency, fairness, equal opportunities, and avoidance of conflicts of interest are essential in all procurement activities. Vendor selection shall be based on transparent, objective, and fair evaluation criteria, considering factors such as price, quality, delivery timelines, environmental sustainability, social responsibility, and past performance. A competitive bidding process may be employed, providing equal opportunities for vendors to participate. All procurement contracts shall be clearly defined, specifying the goods, services, or works required, associated costs, delivery schedules, quality standards, payment terms, and any other relevant terms and conditions.

CFEC is committed to integrating sustainability considerations into its procurement practices, including the selection of environmentally friendly and socially responsible vendors. We encourage the use of recycled materials, energy-efficient products, and services that minimize waste generation and promote sustainable consumption. CFEC will conduct periodic evaluations of vendor performance to ensure adherence to contractual obligations, quality standards, responsiveness, and customer satisfaction. This evaluation may include feedback from internal stakeholders and will inform future procurement decisions. Record Keeping and Reporting. Accurate and detailed records of all procurement activities, including vendor communications, bid evaluations, contracts, and payments, will be maintained in compliance with applicable regulations. Regular reports on procurement activities, contract performance, and vendor diversity will be generated for management review.

By adhering to this procurement policy, CECO aims to establish a transparent, accountable, and efficient procurement process that supports our mission and contributes to the overall success of the organization.

Upendo Mwakyusa



Executive Director.